

**Texas Society of Pathologists**  
**Young Pathologists' Section (YPS)**  
**Rules and Regulations (Revised 2023)**

**MEMBERSHIP**

1. The Young Pathologists' Section (YPS) of the Texas Society of Pathologists (TSP) will be composed of:
  - a. Junior members and active members of the TSP
  - b. Those who have become eligible for certification by the American Board of Pathology within the past 10 years or who are less than 45 years of age.
2. All members of the YPS must be members in good standing with the TSP.

**OFFICERS**

1. The acting officers of the YPS will be Chair, Chair-Elect, and Secretary.
2. It shall be the solemn duty of each elected officer to study diligently the Constitution and Bylaws of the TSP including the Rules and Regulations of the YPS and rigidly uphold its applicable provisions on all occasions.

*Chair:*

1. The Chair will be the principal officer of the YPS, who will preside at meetings, maintain order and decorum, appoint committees of the YPS as set forth in the Rules and Regulations, report to the TSP president, and have a seat on the TSP Board of Directors.
2. The Chair will keep the TSP President and Board of Directors informed of the activities of the YPS.
3. The Chair will be responsible to see that all resolutions and action of the YPS are transmitted to the TSP House of Delegates and Board of Directors.
4. The Chair will function as a tiebreaker in the event of a tied vote.

*Chair-Elect:*

1. The Chair-Elect will act as the principal officer of the YPS in the absence of the Chair.
2. The Chair-Elect will assist in the duties of the Chair.
3. The Chair-Elect will preside over the YPS liaisons and serve as the primary contact and distributor of duties to the liaisons.

*Secretary:*

1. The Secretary will record the minutes of the YPS's meetings and maintain a file of all meeting minutes.
2. The Secretary will assist in the maintenance of lists of all members of the YPS committees.
3. The Secretary will cross reference the list of YPS liaisons with the TSP central office biannually, before the YPS Summer Retreat and before the TSP annual meeting.
4. The Secretary will carry out other appropriate duties as needed.

### **TERM OF OFFICE**

1. There shall be a succession of officers from Secretary to Chair-Elect to Chair to immediate past Chair, thereby making the commitment to serve as an officer of the YPS a four-year commitment. The outgoing Secretary, Chair-Elect, and Chair will automatically become Chair-Elect, Chair, and immediate past Chair, respectively.
2. All officers shall take office at the end of the TSP Annual Meeting in each calendar year.
3. The term of each officer shall be one year. Each officer shall be limited to serving only a single term in each position. No member may simultaneously occupy two or more elected offices in the YPS. Appointment to a partial term of office will not be considered part of the one-year limit.

### **SUCCESSION AND VACANCIES**

1. If the Chair is unable to serve, the Chair-Elect will assume the office, responsibilities, and duties of the Chair and serve for the remainder of the unexpired term.
2. If any other officer is unable to serve, a YPS member will be appointed by the TSP Board of Directors to serve for the remainder of the unexpired term.
3. In the event of simultaneous vacancies of the Chair, Chair-Elect, and Secretary, the TSP Board of Directors will appoint a temporary presiding officer from the members of the YPS to conduct the business of the YPS until such vacancies are filled by election or special election, as appropriate.

### **ELECTIONS**

1. Only members in good standing of the YPS and an active member of the TSP may be elected.
2. Nominees for YPS Secretary will be selected through nominations put forth through the YPS and/or TSP general membership and a list of nominees will be presented to the TSP Board of Directors for approval.
3. In the case of an officer vacancy or special election, see "Succession and Vacancies" above.
4. Announcement of the opening of nominations for YPS Secretary will take place during the YPS Summer Retreat. The YPS officers will electronically call for nominations, which will be open for a two-week period, followed by a two-week period of electronic voting.

5. The YPS Secretary shall be elected by the YPS membership by a simple majority of active YPS member respondents and the winner will be announced to the general YPS and TSP memberships.
6. The newly elected YPS Secretary will be instated at the TSP Annual Meeting.

### **MEETINGS**

1. The YPS shall hold a Summer Retreat which will combine social, business, and educational sessions. The TSP office will incur administrative expenses of coordinating and staffing the meeting, while members of the YPS shall pay their own travel, meals, and lodging. The Summer Retreat locations will be family-oriented vacation venues.
2. The YPS will have an annual Forum at the TSP Annual Meeting.
3. The YPS and/or YPS officers shall meet at regular intervals and as needed, at a time and place to be determined by the Chair. Additionally, the Chair will have the ability to call emergent meetings as needed.
4. The standard for parliamentary procedure accepted by the TSP will govern the conduct of the meetings of the YPS (see Supplementary Materials for complete procedures).

### **AMENDMENTS**

1. The Rules and Regulations of the YPS may be amended by a simple majority of active YPS member respondents and without prior presentation of the proposed amendment.
2. All amendments passed by the YPS must be ratified by the TSP Board of Directors.

### **COMMITTEES**

1. The YPS Chair may appoint any special committees as may be needed to conduct the business of the YPS.
2. See Supplemental Materials for more information about active YPS committees and their respective operating procedures.